

BOARD OF PUBLIC WORKS AND SAFETY
MONDAY, JANUARY 25, 2016

Members present Jonathan Stinson, James Trimble, Cary Sparks and Roland Shelton, Bob All was absent.

OLD BUSINESS

1. Approve Minutes from Board of Public Works and Safety Meeting January 11, 2016
Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

NEW BUSINESS

1. Request from the Terre Haute Fire Department to Declare Three (3) MAKO SCBA Fill Stations as Surplus

Glen Hall informed the Board the Department received new fill stations with the new equipment just purchased, the old ones do not meet the new standards. He has received some interest from the service provider and would like permission to declare as surplus to be sold or traded. Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

2. Request from St Patrick's to:

- Paint SHAMROCK on the street at the intersection of 19th and Poplar on March 10
- Host the IRISH DASH closing several city streets on March 12
- Host the ST PATRICKS DAY PARADE closing several city streets on March 12

Based on positive recommendations from the Street Department, Department of Engineering and Traffic Division of the Police Department Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

3. Change Order #2 - Traffic Signal Modernization Project

This change order addressed the request from the contractor for additional days to be added to the project due to a delay in receiving materials from the supplier. The contractor has asked for 83 additional days to the contract. Based on a positive recommendation from Brad Utz, Director of Inspection for the City of Terre Haute Cary Sparks made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

4. Change Order #3 - Traffic Signal Modernization Project

During the design phase of this project, the line item for load switches and all the peripheral material required were mistakenly omitted from the contract. This change

order adds a line item for load switches for all of the new pedestrian signals added at a cost of \$4,034.71. The contractor has also asked that an additional 17 days be added to the contract in order for them to complete this work. Based on a positive recommendation from Brad Utz, Director of Inspection for the City of Terre Haute James Trimble made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

5. Request from Keymark Development to close the sidewalk and parking lane on the West side of North 7th Street between Locust and 812 North 7th Street during construction of a building until July 2016

Marc Maurer, Staff Engineer for the City of Terre Haute recommended approval with the stipulation that a Right-of-Way Permit is acquired and a plan indicating signage and barricades for the parking lane and sidewalk as well as a detour plan for sidewalk traffic be submitted to the Department of Engineering. James Trimble made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

6. Payroll

Roland Shelton made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

7. PORegisters

Cary Sparks made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds, this was seconded by James Trimble and approved by the Board.

8. Addendum to the Humane Shelter Contract

City Legal informed the Board the attached addendum was prepared and approved by the City Legal Department.

ADDNEDUM

The Humane Society and the City affirms and agree the Agreement, originally executed February 26, 2007 and attached hereto, shall remain in full force and effect through December 31, 2016 with the following additions, indicated by underlined text, to Section 4(A) of the agreement

4. HOLDING

A. Any animal delivered by City Law Enforcement of Animal Control Officers to the Humane Society's facility shall be held for one-hundred (120) hours, unless the animal's welfare requires euthanasia sooner. In the event that the animal is reclaimed by its owner, the Humane Society will release the animal to the owner upon prompt payment of boarding and impounding fees by the owner. Said boarding and impounding fees collected shall be credited to the City's account. After one-hundred twenty (120) hours the Humane Society may dispose of the animal as it sees fit, and agrees to release the City from any further boarding and impound costs after that time.

Furthermore, the parties also agree Section 2 of the Agreement shall be stricken in its entirety and shall now read as follows:

2. ANNUAL SUBSIDY - The City shall pay to the Humane Society a base fee of \$31,693.85 for the subsidy incurred in 2016. Full payment of the subsidy shall be made by the City on or before July 01, 2016.

The parties agree the aforementioned additions and deletions are in the parties' best interest and this Addendum serves to make said additions and deletions in an effort to clarify the original Agreement. No additions or deletions, other than those expressly stated in this Addendum shall be made to the Agreement without consent, in writing, by both parties.

Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

Chief Fisher asked the Boards permission to have a fire truck in the St Patrick's Day Parade, he informed the Board he would be driving the truck and NOONE would be riding on the truck. Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

There being no further business Cary Sparks made a motion to adjourn; this was seconded by James Trimble and approved by the Board.

Robin A Drummy, Administrator